

# STRUCTURE OF POTI CITY HALL







4400 Poti, David Agmashenebeli St. N12

# **Poti City Hall**

A City Hall is an institution subordinated to the executive body of the municipality, which ensures the exercise of powers of the Mayor. The City Hall shall be headed by the Mayor.

The City Hall shall consist of structural units. A structural unit of a City Hall shall, within the scope of powers determined by the respective statute, ensure the performance of the assignments of the municipality Sakrebulo and of the Mayor. A structural unit of a City Hall may have sub-divisions that are determined by the statute and the staff list of the respective structural unit of the City Hall.

The City Hall conducts its activities in accordance with the Constitution of Georgia, The European Charter of Local Self-Government, Organic Law of Georgia "Local Self-Government Code", current legislation and regulations of Poti Municipality City Hall.

Political officials of the City Hall, structural units and civil servants act in compliance with the principles of legality, publicity and citizen participation in the decision-making process.

The City Hall has a stamp, a letterhead, and a seal with the identification code of Poti Municipality and the inscription:

"Georgia. Poti Municipality City Hall."

# Poti City Hall



## **BEKA VACHARADZE**

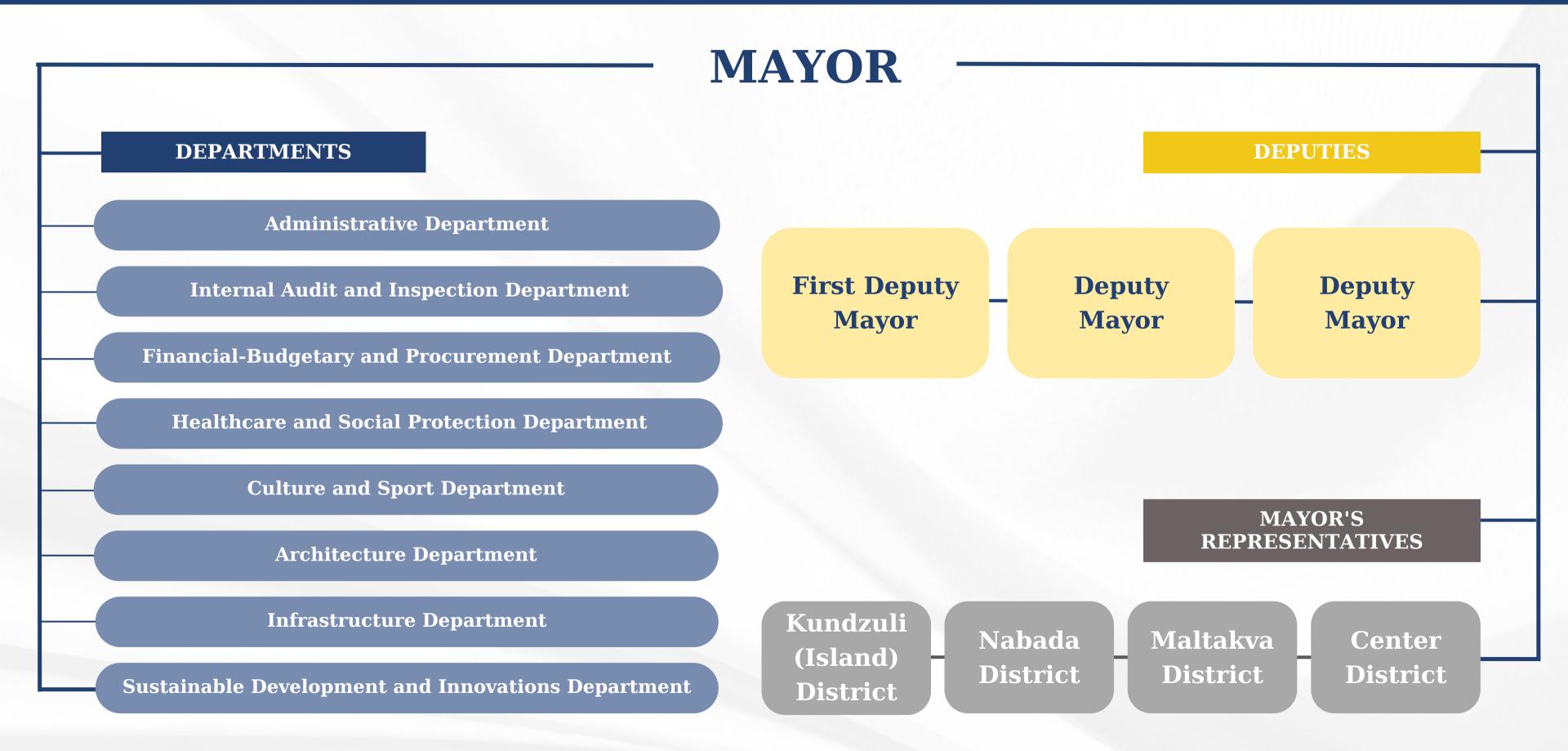
Mayor

Mayor of Poti City Municipality

Phone: (0493) 22 25 25

E-mail: beka.vacharadze@poti.gov.ge

# LOCAL POPULATION



# CURATORIAL FIELD

# NON-ENTREPRENEURIAL NON-COMMERCIAL LEGAL ENTITY LIMITED LIABILITY COMPANY FIRST DEPUTY MAYOR - DAVIT KVITSIANI NILE "Foot Central Park" NNLE "Centerlary Maintenance Center of Pott City Municipality" NNLE "Services Center of Pott Municipality City Itali' DEPUTY MAYOR - MAMUKA PAPASKIRI NNLE "Self-Governing City-Pott Children's Center" NNLE "Multifunctional Swimming Complex of Pott Municipality" NNLE "Multifunctional Swimming Complex of Pott Municipality" NNLE "Self-Governing City-Pott Children's Center" NNLE "Sulfictional Inspection" NNLE "Social Service Center of Pott Municipality"

#### **DEPUTY MAYOR - LEKSO TODUA**

NNLE "Sports and Tourism Center of Poti Municipality"

NNLE "Out-of-School Sports Educational Institution - Rugby Sports School"

NNLE "Archil Khorava Extracurricular Art School"

NNLE "Art School of Poti Municipality"

NNLE "Creative Center of Pupil Youth of Poti Municipality

NNLE "Exhibition Hall of Poti Municipality"

NNLE "Self-Governing Poti Library Union"

NNLE "Self-Governing City - Poti handball club Golden Aries"

NNLE "Nana Chess Club of Poti Municipality"

NNLE "Self-Governing Poti Preschool Educational Union"

NNLE "Self-Governing Poti Public Health Center"

# **Administrative Department**

# Head of Department

## Deputy Head of Department (1)

#### **Division of Proceedings**

#### **Head of Division**

- First Category Senior Specialist (3)
- Second Category Senior Specialist (1)

#### Division of Information, External and Public Relations

#### **Head of Division**

• First Category Senior Specialist (2)

#### **Division of Legal Affairs**

#### **Head of Division**

• First Category Senior Specialist (3)

#### Division of Human Resources Management

#### **Head of Division**

- First Category Senior Specialist (1)
- Second Category Senior Specialist (1)

#### Division of Children's Rights Protection and Support

#### **Head of Division**

- First Category Senior Specialist of Health Management (1)
- Inspector, First Category Senior Specialist (1)
- Social Worker, Second Category Senior Specialist (1)

# Mayor Beka Vacharadze (Curator)

# **Internal Audit and Inspection Department**

**Head of Deputy Head of Department (1) Department Division of Internal audit Division of Inspection** Head of Division **Head of Division** • First Category Senior Specialist (3) • Second Category Senior Specialist (1)

Mayor Beka Vacharadze (Curator)

# Sustainable Development and Innovations Department

Head of Department

Deputy Head of Department (1)

Mayor Beka Vacharadze (Curator)

#### Division of Property Management

#### **Head of Division**

- First Category Senior Specialist (1)
- Second Category Senior Specialist (1)

#### Division of Innovations and Municipal Services Development

#### **Head of Division**

• First Category Senior Specialist (2)

#### **Division of Investments Attraction and Tourism**

- Second Category Senior Specialist (1)
- Third Category Senior Specialist (1)

# Infrastructure Department

# Head of Department

#### **Deputy Head of Department (1)**

#### Division of Project-Cost Accounting and Construction

#### **Head of Division**

- Second Category Senior Specialist (3)
- Third Category Senior Specialist (2)

#### Division of Municipal Infrastructure Development, Planning and Coordination

#### **Head of Division**

- First Category Senior Specialist (1)
- Second Category Senior Specialist (1)

# Deputy Mayor David Kvitsiani (Curator)

#### **Division of Transport**

#### **Head of Division**

• Second Category Senior Specialist (1)

# Division of Construction Supervision

- First Category Senior Specialist (3)
- Second Category Senior Specialist (1)
- Third Category Senior Specialist (1)

# **Architecture Department**

Head of Department

Deputy Head of Department (1)

Deputy
Mayor
David Kvitsiani
(Curator)

Division of Urban Planning and Spatial Arrangement

#### **Head of Division**

• Second Category Senior Specialist (2)

**Division of Building Permits** 

#### **Head of Division**

• Second Category Senior Specialist (2)

# Healthcare and Social Protection Department

Head of Department

Deputy Head of Department (2)

Deputy Mayor Mamuka Papaskiri (Curator) **Division of HealthCare** 

#### **Head of Division**

- First Category Senior Specialist (1)
- Third Category Senior Specialist (1)

Division of Social Protection and Gender Equality

- Second Category Senior Specialist (1)
- Third Category Senior Specialist (3)

# Financial-Budgetary and Procurement Department

# Head of Department

### Deputy Head of Department (2)

# Division of Budget Planning and Treasury Control

#### **Head of Division**

- First Category Senior Specialist (3)
- Second Category Senior Specialist (1)

# Division of Material Technical-Provision

#### **Head of Division**

- Second Category Senior Specialist (2)
- Third Category Senior Specialist (1)

# Division of Municipal Procurements

#### **Head of Division**

- First Category Senior Specialist (3)
- Second Category Senior Specialist (1)
- Third Category Senior Specialist (1)

#### **Division of Accounting**

#### **Head of Division**

- First Category Senior Specialist (2)
- Second Category Senior Specialist (3)

Deputy Mayor Lekso Todua (Curator)

# **Culture and Sport Department**

Head of Department

Deputy Head of Department (1)

Deputy Mayor Lekso Todua (Curator)

#### Division of Culture and Monuments Protection

#### **Head of Division**

- Second Category Senior Specialist (1)
- Third Category Senior Specialist (1)

#### **Division of Sports and Youth Affairs**

- First Category Senior Specialist (3)
- Third Category Senior Specialist (1)